

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Kintyre Youth Enquiry Service	Scheme:	Education Dev
Project:	Running costs of the Service	Cost:	£105,862
		Amount Requested:	£6000
		Grant Recommended:	£5,500
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland</u> ?	Y
Have you checked that the organization is registered with the <u>Care Commission</u> ? (If applicable)	In progress
Does the organization comply with the <u>Children's Scotland Act (2003)</u> ?	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	Y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	Y
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	Y
Does the organization have procedures for managing confidential information?	

Additional Information

The organisation based in Campbeltown has been and continues to be a catalyst for a wide range of services for young people from 12-25.

The prominent shopfront premises provides a base as a Young Scot outlet, European Voluntary Service outlet and the local Youth Forum.

The work that has sprung from this group includes supporting young people in their first tenancy, the Founders (raised funds for a Wheel park in the town), training for young people as well as a comprehensive Information Service.

The Service also offers placements for New Deal. The Rank Foundation fund professional training for a worker together with funding to cover the subsequent absence -£185,000 over 4 years

Specific Criteria

This applicant meets the following criteria for Education Development grant aid:

- Supporting personal development
- Addressing Social Exclusion
- Working in partnership
- Active Citizenship
- Addresses identified need

Signed: Felicity Kelly

Assessment Officer

Date: April 2005